

Amana Colonies Land Use District
Notice of Board of Trustees Meeting and Minutes
November 10, 2025 – 7 p.m.
Amana Colonies Land Use District office
4304 220th Trail Amana
And via ZOOM link

- I. Call Meeting to Order: Amana Colonies Land Use District Board of Trustees President Tyler Stockman called the regular meeting of the board of trustees to order at 7:02 p.m. Present in person: Joe Parcell, Norine Magee, Bruce Trumpold, Emilie Hoppe, Peter Hoehnle, Tyler Stockman and Louis Caspers.
- II. Set Agenda: Stockman asked to add 2025-064 Gipple permit to 5F. Hoppe made a motion to accept the agenda and changes as presented. 2nd by Hoehnle. Motion passed unanimously.
- III. Review/Approve October 13, 2025, Regular Meeting minutes. Stockman asked to change G, H and I from agenda to application. Hoehnle made a motion to approve the October minutes with changes made. 2nd by Magee. Motion passed unanimously.
- IV. Welcome visitors and allow citizens to speak on items that are not on the agenda.
- V. Discussion/Action on the following permit applications in a Historic Preservation Zoning District:
 - a. 2025-071 Jerry Kilpatrick /2604 220th Trail. Middle Amana/ HP-R/ Replace 10, 53 1/4" X 28 1/8" windows with vinyl replacement double hung windows. Trumpold made a motion to approve permit per HPC recommendation of 9/6 vinyl windows. 2nd by Caspers. Abstain by Magee. Motion passed.
 - b. 2025-073 Amana Society Inc. /4513 F St. (Meat Shop)/ HP-C/ Install new front door 36X80 Steel white with 9 pane window in current frame. Hoppe made a motion to approve the permit as presented. 2nd by Magee. Abstain by Trumpold. Motion passed.
 - c. 2025-074 Amana Society Inc. (Homestead cattle barn 080303041) /HP-A/ Replace N & W side board & batten with rough sawn pine, Replace wooden windows on N side with new wooden windows 4 (9 pane) 1 (6 pane). Replace metal roofing on N side lean to 20X80, with new corrugated galvanized steel. Replace 2 wooden walk-in doors with new rough sawn pine doors. Will paint siding/doors to match rest of barn in spring 2026. Hoehnle made a motion to approve the permit as presented. 2nd by Caspers. Abstain by Trumpold. Motion passed.
 - d. 2025-075 Amana Millwright LLC /794 48th Ave. (Warped & Woven)/ HP-I/ Replace front double wooden door with new fiberglass white doors. Hoppe made a motion to table the permit as presented. 2nd by Hoehnle. Abstain by Trumpold. Motion passed.

- e. 2025-069 Mike & Susan Shoup /47 220th Trail. South Amana/ R-1/ Install 8 module ground solar array 13'X11' on South side of property. Hoppe made a motion to approve the permit as presented. 2nd by Caspers. Motion passed unanimously.
- f. 2025-064 Linda Gipple /27 220th trail South Amana/ HP-R/ Demo permit for the garage "un-attached" next to the home. Permit fee waived due to fire/total loss. Hoppe made a motion to wave the 2nd public hearing. 2nd by Parcell. Motion passed unanimously. Hoppe made a motion to approve the permit as present. 2nd by Caspers. Motion passed unanimously.

VI. Other Business.

- a. Discussion/Action: Review and vote on fee schedule final- Magee made a motion to change the demo fine to \$2,000 and to change fee schedule in all documents. 2nd by Caspers. Motion passed unanimously.
- b. Discussion/Action: Scheduled ordinance review- Hoehnle made a motion to keep changes presented. 2nd by Hoppe. Motion passed unanimously.
- c. Discussion/Action: Review and vote on lighting ordinance regarding business hours- December agenda
- d. Discussion/Action: Review updated design guideline document- December agenda
- e. Discussion/Action: Paul Bruhn update- No new update due to shutdown
- f. Discussion/Action: Appoint new HPC members- Hoppe made a motion to appoint Nathan Smith to HPC. 2nd by Trumpold. Abstain from Caspers. Motion passed.

- VII. Review/Approve November Disbursements Report. Hoehnle made a motion to approve disbursements as presented. 2nd by Parcell. Motion passed unanimously.
- VIII. Review/Approve the November Treasurer's Report. Hoehnle made a motion to approve November Treasurer's Report as presented. 2nd by Caspers. Motion passed unanimously.
- IX. President's Report (if applicable).
- X. Administrator's Report. Caspers made a motion to approve the Administrators report as presented. 2nd by Parcell. Motion passed unanimously.
- XI. Adjourn. Magee made a motion to adjourn the meeting at 7:53pm. 2nd by Caspers. Motion passed unanimously.